

5 Door Recovery has been consistently maintaining a wait list of over 80 people requesting residential treatment. We have concluded that this is not an efficient way to provide residential treatment as people are waiting up to 12 weeks for an admission date. As a result, we have reviewed and updated our intake process. Effective June 7, we will be implementing a new referral procedure with the hope of being able to offer residential treatment to people when they are the most motivated for change. Below are the key pieces of our new process that referrals sources should know:

- 5 Door Recovery will not be accepting new referrals until June 7. This will allow us to serve those individuals who are on our current wait list.
- Effective June 7, referrals by phone, email, or FAX (provider and self-referrals) will be received on Tuesday's from 9:00 am to 2:00 pm. We will no longer maintain a wait list.
- Referrals from hospitals and detox facilities may be made at any time.
- Referrals for people in correctional settings must have a release date within a 2 week period to be considered for admission.
- 5 Door Recovery will not accept referrals from family, friends, or loved ones. The individual seeking treatment may self-refer or have a provider make a referral on their behalf.
- The 5 Door Recovery referral form, along with a current ASAM should be used when making a referral. For Dane County residents, an Authorization for Use/Disclosure of Confidential Information must be completed for consideration of funding for room and board.
- Referrals will be screened for level of care and severity of need. Based on bed availability, appropriate referrals will receive a phone call or text on Tuesdays before 5:00 pm to offer an admission date and determine the need for detox coordination prior to admission.
- Potential referrals who are not offered an admission date at that time will be placed on a 1-2 week wait list in the event that a bed becomes available.
- Individuals seeking treatment should continue to call every Tuesday until a bed is available. Providers making referrals do not need to call weekly or provide the referral form each week. The referral form and ASAM will need to be re-submitted after 30 days if the person is not admitted to 5 Door Recovery.

We realize this is a major change but are hopeful this will be a more efficient way to provide treatment to those who are ready to address their substance use.

If you have questions about this process, please do not hesitate to contact the Intake Coordinators at 5 Door Recovery. They are Heidi Phistry at hphistry@ccmadison.org or Ramona Gomez at rgomez@ccmadison.org. Our FAX number is 608-630-9104.